**IT CONDITION REPORT**

BARCODE-NO: 08756 WARRANTY YEAR:

CATEGORY OF ITEM: Laptop PURCHASED DATE: N/A

TYPE: Laptop WHERE IN USE (ROOM NO.): 306 LT Trust

MAKE: DELL ALLOCTED TO OFFICIAL: Minah Mpuru

MODEL: E5450ALLOCATED TO POST:

SERIAL NO/SERVICE TAG: 2DLNT32 ALREADY REPLACED: N/A

SUPPLIER’S NAME: N/A WHEN: N/A

WARRANTY TYPE: N/A PRICE: N/A

**CONDITION REPORT INVESTIGATION**

**CURRENT LOCATION: OR TAMBO HOUSE**

**TECHNICAL STATUS**

x

**ACTIVE/SERVICEABLE:** Items that is still suitable for the purpose for which they were acquired / purchased.

x

**INACTIVE/UNSERVICEABLE:** Items which, owing to normal wear and tear, have become unfit for use and no longer suitable for the purpose for which they were originally obtained i.e. Beyond Economical Repair*. (If unserviceable, has a technical report been compiled by a relevant service provider. If yes, provide technical report).*

**OBSOLETE:** Items that can no longer be used within the government, owing to obsolescence.

**REDUNDANT:** Items no longer required by the user, but that can still be utilized within the government, or in any other way.

**SPARES/RECOVERABLE** YES, Potential value NO

R………….

**MOTIVATION/RECOMMENDATION:**

The motherboard has already been replaced twice by dell before and all usb ports don’t work **.** Not underwarranty . Therefore I recommend the user gets a new laptop

**ONLY A NETWORK CONTROLLER MAY SIGN THIS CONDITION REPORT:**

INVESTIGATION OFFICER: Nicholas Newman………… INVESTIGATION DATE: …31/7/2020……

SIGNATURE OF OFFICER: ……………………………

DITC RECOMMENDATION: ………………………………….. DITC ITEM NO: …………………………………..

SIGNATURE HEAD: IT UNIT: ………………………………….. DATE: …………………………………..

OR DELEGATE

**ACCEPTANCE OF ABOVE-MENTIONED EQUIPMENT INTO DISPOSAL AREA:**

NAME OF HEAD: …………………………………..

SCM OR DELEGATE

SCM OR DELEGATE: ………………………………